



— NIAGARA PENINSULA —
CONSERVATION FOUNDATION

BOARD OF DIRECTORS SPECIAL MEETING

FND – BOD-05-20

Thursday September 10, 2020

10:00 a.m. to 12:00 p.m.

Video Meeting

Call in: 1-365-204-2000 (Hamilton)

Or 416-216-5643 (Toronto)

Meeting number (access code): 129 549 4899

Meeting password: xcS3DJKvb38

Control + Click to : [Join meeting](#)

**In accordance with Ontario Regulation 107/20
made under**

The Emergency Management and Civil Protection Act (Details to follow)

AGENDA

The Niagara Peninsula Watershed is located on the traditional territory of indigenous peoples dating back countless of generations. We want to show our respect for their contributions and recognize their role in treaty-making in what is now Ontario.

Board of Directors:

Tom Insinna, Chair

Robert Foster, Vice Chair

Gayle Wood, Managing Director/Secretary-Treasurer

Mickey Difruscio, Director

Chandra Sharma, Director

NPCA Staff/NPCF Staff

Lise Gagnon, NPCA Director, Corporate Services, NPCF Assistant Treasurer

Andrea Crosby, NPCF Executive Coordinator

Adam Christie, NPCA Director, Strategic Initiatives and Operations

Gina Shaule, NPCA Administrative Assistant

1. ADOPTION OF AGENDA

- 1.1 Addition of Items
- 1.2 Change in Order of Items
- 1.3 Motion to approve Agenda

Recommended:

That the Agenda for the NPCF Special Board of Directors' Meeting held September 10, 2020 be approved as printed.

2. DECLARATION OF CONFLICTS OF INTEREST

3. APPROVAL OF FOUNDATION MINUTES

- 3.1 Minutes of the NPCF Board of Directors dated August 13, 2020 (attached).....Pg. 1
- 3.2 Closed Session Minutes of the Board of Directors dated August 13, 2020 (to be discussed in closed session)

Recommended:

That the minutes of the NPCF Board of Directors meeting held August 13, 2020 be approved as printed.

4. UPDATE FROM THE CHAIR

Foundation Chair Insinna will provide comments to the Board of Directors.

5. CORRESPONDENCE

- 5.1 Letter from the Ministry of Government Services – Service Ontario dated July 27, 2020 regarding the filing of Form 1 (attached) Pg. 9

Recommended:

That the correspondence listed in the September 10, 2020 Special Meeting agenda of the NPCF be received for information.

6. DEPUTATIONS AND PRESENTATIONS

There are no deputations or presentations scheduled for the meeting.

7. ITEMS FOR APPROVAL

7.1 NPCF 2020 Budget (attached)

Lise Gagnon, NPCA Director, Corporate Services and NPCF Assistant Treasurer will review the Foundation's 2020 Budget.Pg.10

Recommended:

That the Board of Directors approve the NPCF 2020 Budget, as presented by Lise Gagnon at the September 10, 2020 NPCF Special Meeting.

7.2 Proposed Nevada Funded Projects (attached)

Adam Christie, NPCA Director, Operations and Strategic Initiatives will overview the presentation attached to the agenda on proposed projects for Nevada funding.Pg.13

Recommended:

That the Board of Directors approve the proposed Nevada funded projects as outlined in the report presented at the September 10, 2020 Special Board of Directors' meeting.

8. BUSINESS FOR INFORMATION

8.1 Update from the NPCF Executive Coordinator (verbal report)

Andrea Crosby, NPCF Executive Coordinator will provide a verbal update regarding her activities since the commencement of her position on August 19, 2020.

Recommended:

That the verbal report from Andrea Crosby, NPCF Executive Coordinator regarding her activities be received for information.

8.2 Board Discussion regarding fundraising for 2020 and 2021

The Board of Directors will discuss ideas for the NPCF Fundraising Strategy for 2020 and 2021.

9. NEW BUSINESS

10. CLOSED SESSION

Recommended:

That the NPCF meeting move into Closed Session for the purpose of:

10.1 Consideration the Closed Session minutes from August 13, 2020.

Recommended:

That the Board of Directors reconvene in Open Session and report progress.

Recommended:

That the minutes of the NPCF Closed Session Meeting held August 13, 2020 be approved as printed.

10. ADJOURNMENT

Recommended:

That the September 10, 2020 NPCF Board of Directors' Special Meeting be adjourned at _____ to be reconvened on October 8, 2020 at 10:00 a.m. or at the call of the Chair.



**BOARD OF DIRECTORS MEETING
FND – BOD-04-20
Thursday August 13, 2020
10:00 a.m. to 12:30 p.m.
Video Meeting**

**In accordance with Ontario Regulation 107/20
made under
*The Emergency Management and Civil Protection Act (Details to follow)***

MINUTES

Chair Insinna called the meeting to order at 10:00 a.m. with an indigenous acknowledgment. “The Niagara Peninsula Watershed is located on the traditional territory of indigenous peoples dating back countless of generations. We want to show our respect for their contributions and recognize their role in treaty-making in what is now Ontario.”

Chair Insinna indicated that all Foundation Members were present, declared a quorum and especially welcomed Member Difruscio for joining his first meeting since his recovery. The Chair also welcomed the Auditor and NPCA staff to the meeting. Member Difruscio thanked the Foundation for the get-well gift sent to him.

The Chair outlined procedures for the meeting. Further he thanked NPCA staff for their contributions to the Board agenda.

ROLL CALL

Board of Directors:

Tom Insinna, Chair
Robert Foster, Vice Chair
Gayle Wood, Managing Director/Secretary-Treasurer
Mickey Difruscio
Chandra Sharma

NPCA Staff

Lise Gagnon, NPCA Director, Corporate Services, NPCF Assistant Treasurer
Gina Shaule, NPCA Administrative Assistant

1. ADOPTION OF AGENDA

1.1 Addition of Items

The Chair recommended one addition to the agenda under New Business – a discussion on holding a Special September Board Meeting.

1.2 Change in Order of Items

There were no changes in order to the agenda.

1.3 Motion to approve Agenda

Moved by: Member Foster
Seconded by: Member Sharma

Resolution No. FND-BOD-33-20

That the Agenda for the NPCF Board of Directors' Meeting held August 13, 2020 be approved as amended to include a discussion on holding a Board meeting In September.

CARRIED

2. DECLARATION OF CONFLICTS OF INTEREST

There were no declarations of interest at the meeting.

3. APPROVAL OF FOUNDATION MINUTES

3.1 Minutes of the NPCF Board of Directors dated June 11, 2020

3.2 Minutes of the June 11, 2020 Closed Session Meeting

The Chair advised that the Closed Session Minutes of the Board of Directors dated June 11, 2020 would be discussed in Closed Session.

Moved by: Member Difruscio
Seconded by: Member Wood

Resolution No. FND-BOD-34-20

That the minutes of the NPCF Board of Directors meeting held June 11, 2020 be approved as printed.

CARRIED

4. UPDATE FROM THE CHAIR

Chair Insinna indicated that he was very pleased to see the Foundation at this point of development and he thanked all Board Members and NPCA staff for their assistance in 2020. He commented on the state of the environment noting high water levels, beach erosion and watershed growth and how important it is for our Foundation to assist in preserving our environment. He stated that a focus on youth and leader education would be important in terms of achieving this objective.

5. CORRESPONDENCE

5.1 Canada Revenue Agency Notice of (Re)Assessment dated July 16, 2020

5.2 Niagara Peninsula Conservation Authority re: Education Sessions for NPCA – NPC Foundation dated July 21, 2020

In relation to item 5.2, Member Sharma indicated that the Foundation will be invited to the September 17, 2020 NPCA Board of Directors' meeting commencing at 9:30 a.m. to provide a presentation on the Foundation.

Moved by: Member Wood
Seconded by: Member Foster

Resolution No. FND-BOD-35-20

That the correspondence listed in the August 13, 2020 meeting agenda of the NPCF be received for information; and

Further that the Chair and Managing Director/Secretary-Treasurer attend the Conservation Authority's September Board of Directors meeting to present a presentation on the Foundation.

CARRIED

6. DEPUTATIONS AND PRESENTATIONS

6.1 2019 Audited Financial Statements

The Chair introduced the Foundation's Auditors, Mr. Michell Dean, Senior Accountant and Ms. Trina Rubino from Root Bissonette Walker LLP and requested that they present the NPCF Audited Financial Statements for the Year Ended December 31, 2019.

During, and after the presentation, it was noted how helpful the work of Ms. Lise Gagnon, NPCA Director of Corporate Services and Foundation Assistant Treasurer had been during the audit process.

Moved by: Member Sharma
Seconded by: Member Foster

Resolution No. FND-BOD-36-20

That the presentation by Roots Bissonette Walker LLP regarding the NPCF Audited Financial Statements for the Year Ended December 31, 2019 be approved; and

Further that the Chair and Managing Director/Secretary-Treasurer be authorized to sign the 2019 Audited Financial Statements; and

Further that the 2019 Audited Financial Statements be posted on the Foundation's website and circulated to the Foundation's banking institutions.

CARRIED

7. ITEMS FOR APPROVAL

7.1 NPCF Fund Status Report

Ms. Lise Gagnon, NPCA Director, Corporate Services and NPCF Assistant Treasurer reviewed the Foundation's Fund Status Report. It was noted that the Foundation's Managing Director/Secretary-Treasurer will work with NPCA staff to forward a list of potential projects to be undertaken with Nevada funding for consideration at the September meeting.

Member Difruscio requested that the Chair contact him to discuss a potential project. He also requested an update regarding the status of signs for the Pollinator Gardens.

Moved by: Member Sharma
Seconded by: Member Difruscio

Resolution No. FND-BOD-37-20

That the Board of Directors approve the Fund Status Report, as presented by Ms. Lise Gagnon at the August 13, 2020 NPCF Meeting.

CARRIED

7.2 Financial Report – Second Quarter of 2020 (attached)

Ms. Lise Gagnon, NPCA Director, Corporate Services and NPCF Assistant Treasurer overviewed the Foundation's Second Quarter (Q2) Financial Report.

The Board noted that they were pleased with the Foundation's current financial situation.

Moved by: Member Foster
Seconded by: Member Sharma

Resolution No. FND-BOD-38-20

That the Board of Directors approve the Second Quarter (Q2) Financial Report, as presented by Ms. Lise Gagnon at the August 13, 2020 NPCF Meeting.

CARRIED

7.3 NPCF 2020 Draft Budget

Ms. Lise Gagnon, NPCA Director, Corporate Services and NPCF Assistant Treasurer and Ms. Gayle Wood, NPCF Managing Director/Secretary-Treasurer reviewed the Draft NPCF 2020 Budget.

Moved by: Member Sharma
Seconded by: Member Foster

Resolution No. FND-BOD-39-20

That the Board of Directors receive the NPCF 2020 Draft Budget as presented at the August 13, 2020 meeting; and

Further that a final budget be prepared for review at the September Board meeting.

CARRIED

7.4 Draft Memorandum of Understanding (MOU) – NPCA/NPCF

Ms. Chandra Sharma, NPCA Chief Administrative Officer/Secretary-Treasurer and NPCF Board Member and Ms. Gayle Wood, NPCF Managing Director/Secretary-Treasurer reviewed a Draft Memorandum of Understanding (MOU) regarding operations of the Foundation.

It was noted that staffing in-kind costs from the NPCA would change should the Foundation hire part-time staff. The Board agreed that estimated costs could be changed in the MOU without it requiring further approval by the Board.

Moved by: Member Sharma
Seconded by: Member Wood

Resolution No. FND-BOD-40-20

That the Draft Memorandum of Understanding (MOU) between the NPCA and NPCF dated August 13, 2020 be approved by the Foundation's Board of Directors; and

Further that the Foundation Chair and Managing Director/Secretary-Treasurer be authorized to sign the MOU; and

Further that the Foundation Chair prepare a letter to the Chair and Board of Directors of the Niagara Peninsula Conservation Authority requesting their approval of the MOU.

CARRIED

7.5 Final 2019 Annual Report

The Draft 2019 Annual Report was reviewed at the May 7, 2020 meeting of the Board of Directors. With the approval of the 2019 Audited Financial Statements, Revenue and Expenditure Charts will be added to the final Annual Report.

Moved by: Member Foster
Seconded by: Member Sharma

Resolution No. FND-BOD-41-20

That the Board of Directors direct staff to insert Revenue and Expenditure Charts for 2019 into the 2019 Annual Report and post the report on the Foundation's website.

CARRIED

8. BUSINESS FOR INFORMATION

8.1 Operational Update for the Second Quarter of 2020

Member Wood overviewed the Foundation's Second Quarter Operational Update noting the Foundation's significant list of accomplishments over the last six months.

Moved by: Member Foster
Seconded by: Member Sharma

Resolution No. FND-BOD-42-20

That the Foundation's Second Quarter (Q2) Operational Update be received for information.

CARRIED

9. NEW BUSINESS

9.1 Fundraising Initiatives

Vice Chair Foster requested that a discussion on future fundraising initiatives be added to the September Board agenda.

9.2 September Board of Directors Meeting

It was agreed to hold a special meeting of the **Board on September 10, 2020 from 10:00 to 12:00 noon** in order to discuss:

- Final 2020 budget;
- Nevada funded projects; and
- Fundraising strategy for Q3 and Q4 of 2020 and 2021.

10. CLOSED SESSION

Moved by: Member Difruscio
Seconded by: Member Sharma

Resolution No. FND-BOD-43-20

That the NPCF meeting move into Closed Session for the purpose of:

10.1 Consideration the Closed Session minutes from June 11, 2020; and

10.2 Consideration of matters pertaining to Human Resources.

CARRIED

Moved by: Member Sharma

Seconded by: Member Foster

Resolution No. FND-BOD-44-20:

That the Board of Directors reconvene in Open Session and report progress.

CARRIED

Moved by: Member Wood

Seconded by: Member Sharma

Resolution No. FND-BOD-45-20

That the minutes of the NPCF Closed Session Meeting held June 11, 2020 be approved as printed.

CARRIED

Moved by: Member Foster

Seconded by: Member Sharma

Resolution No. FND-BOD-46-20

That the human resources matter discussed in Closed Session at the August 13, 2020 meeting be approved by the Board of Directors.

CARRIED

10. ADJOURNMENT

Moved by: Member Foster

Resolution No. FND-BOD-47-20

That the August 13, 2020 NPCF Board of Directors' Meeting be adjourned at 12:20 p.m. to be reconvened during a Special Meeting on September 10, 2020 at 10:00 a.m. or at the call of the Chair.

Tom Insinna
Chair



D. Gayle Wood
**Managing Director/
Secretary-Treasurer**

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393 University Avenue, Suite 200
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July 27, 2020

CHANDRA SHARMA
7 SHETLAND STREET
TORONTO ON M2M 1X4

**Re: ONTARIO CORPORATION #000222428
THE NIAGARA PENINSULA CONSERVATION FOUNDATION**

Dear Sir or Madam:

Thank you for submitting the attached form(s). We will be pleased to accept your filing for processing as soon as you have completed the following requirements:

- The Signing Officer's name must be printed in the box provided. Position(s) of the Signing Officer must also be indicated in the box(s) provided.
- A Not-For-Profit corporation is required to have a minimum of 3 Directors, a President and a Secretary.
- The date placed in the box marked Date Elected/Appointed, pertaining to Directors/Officers, cannot be prior to the Date of Incorporation/Amalgamation.

Please provide a date after Incorporation in order to cease Joseph W. Dominski in order to cease and process.

Your forms will not be filed until we have received all of the required information. Please return the completed forms to the Corporate Returns Section of the Central Production and Verification Services Branch at the above address.

Should you have any questions regarding the completion of this form, please call:

(416) 314-8880 Toronto

OR 1-800-361-3223 Toll-free in Ontario

Helpline hours are between 8:30 a.m. and 5:00 p.m., Monday to Friday.

Yours truly,
CATARINA RIBEIRO-MARTSENYUK
Corporate Returns
Enclosures

Niagara Peninsula Conservation Foundation
2020 - Budget

01-Sep-20

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 BUDGET												2020 BUDGET
						January	February	March	April	May	June	July	August	September	October	November	December	
102 - Corporate Services =====																		
Revenues =====																		
JT Gala																		
Sponsorship	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ticket Sales	51,200	38,989	46,499	14,722	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total JT Gala	51,200	38,989	46,499	14,722	-	-	-	-	-	-	-	-	-	-	-	-	-	-
180 - Donations																		
008001 General Donations	1,457	1,812	1,192	1,801	5,541	601	-	723	1	-	22	1,257	200	-	500	200	250	3,754
008002 Major Donations	112,537	10,232	3,584	6,115	3,500	-	-	-	-	-	2,612	-	-	-	-	-	-	2,612
008003 Donated Services-Auth	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008004 Donated Materials	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Donations	113,994	12,044	4,776	7,916	9,041	601	-	723	1	-	2,634	1,257	200	-	500	200	250	6,366
181 Interest																		
008010 General Account	940	1,209	1,278	922	442	28	30	21	11	12	9	9	10	10	10	10	10	170
008011 Trust Account	1,279	6,937	7,264	-	14,717	-	-	(11,697)	-	-	11,131	-	566	-	-	-	-	0
Total Interest	2,219	8,146	8,543	922	15,159	28	30	(11,676)	11	12	11,140	9	10	576	10	10	10	170
182 Special Events																		
008020 Thanks Giving Festival	-	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008021 Golf Tournament	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008022 Elimination Draw	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008023 Wild Game Dinner	-	14,288	19,781	15,206	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008024 Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008025 Comfort Maple Pens	-	9,000	9,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008025 Children's Water Festival	-	-	-	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Special Events	-	26,288	28,781	17,206	-	-	-	-	-	-	-	-	-	-	-	-	-	-
184 Break Open Lotteries																		
008040 Niagara Falls	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008041 Smithville	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008042 Welland	6,649	7,545	10,845	7,263	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008043 Niagara-On-The-Lake	9,268	8,630	3,947	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008044 Fort Erie	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008045 Pelham	3,582	4,030	2,687	448	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008046 Caledonia	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008047 Wainfleet	6,649	1,791	5,738	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008048 Port Colborne	7,612	6,269	2,687	1,343	896	-	-	896	-	-	-	895	-	-	-	-	-	1,791
008050 Lincoln	5,373	2,687	4,030	-	5,373	-	-	896	-	-	-	-	-	-	-	-	-	896
008049 Interest - Nevada Bank Account	490	539	821	1,611	2,060	172	162	111	39	41	39	40	40	40	40	40	40	803
Total Break Open Lotteries	39,624	31,490	30,753	13,352	8,328	172	162	1,902	39	41	39	40	935	40	40	40	40	3,489

Niagara Peninsula Conservation Foundation
2020 - Budget

01-Sep-20

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 BUDGET												2020 BUDGET
						January	February	March	April	May	June	July	August	September	October	November	December	
185 Special Programs																		
008060 Education Bursary	-	-	-	-	300	-	-	-	-	-	-	-	-	-	-	-	-	-
008061 Commemorative Forests	325	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008062 Memorial Benches	5,475	4,200	-	-	1,500	1,500	-	-	-	-	-	-	3,500	100	7,000	100	-	12,200
008063 Comfort Maple Pens	-	9,330	17,971	3,550	1,648	-	-	105	-	-	-	-	-	105	-	1,000	-	1,210
008064 Bass Pro BBQ	-	364	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008065 Regional Subsidy - Children's Program	-	-	10,000	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008066 Capital Contribution - Enbridge	-	-	5,000	3,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
008035 WomEnchant Concert	-	-	-	-	4,041	-	-	-	-	-	-	-	-	-	-	-	2,000	2,000
0080676 Federal Grants	-	-	54,750	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Special Programs	5,800	13,894	87,721	27,050	7,489	1,500	-	105	-	-	-	105	3,500	100	8,000	2,100	-	15,410
Total Revenue	212,836	130,851	207,073	81,168	40,018	2,302	192	(8,946)	51	52	13,813	1,411	4,645	716	8,550	2,350	300	25,436
Expenditures																		
=====																		
009126 Part Time Staffing	-	24,756	23,102	36,175	5,424	-	-	-	-	-	-	-	254	885	708	708	708	3,263
Total Salaries	-	24,756	23,102	36,175	5,424	-	-	-	-	-	-	-	254	885	708	708	708	3,263
JT Gala																		
Food & Beverage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Guest Favours & Awards	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Printing Costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Décor	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sound & Entertainment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Parking	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Overnight Hotel Fees for Guest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Administration (Postage)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Misc	29,621	28,787	26,530	19,198	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total JT Gala	29,621	28,787	26,530	19,198	-	-	-	-	-	-	-	-	-	-	-	-	-	-
191 Office/Equipment Supplies																		
009112 Office Supplies/Equipment	6,990	(135)	94	56	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009113 Service Agreements	-	32,737	3,325	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009114 Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009115 Commissions Expense	-	-	6,459	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Office/Equipment Supplies	6,990	32,602	9,878	56	-	-	-	-	-	-	-	-	-	-	-	-	-	-
192 General																		
009120 Bank Charges	6	1,098	1,979	1,830	1,616	83	106	83	78	103	78	81	106	83	83	83	83	1,054
009119 Online Donation Portal Fees	-	-	-	-	85	21	-	5	-	-	-	61	10	-	25	10	13	146
009121 Legal/Audit Fees	3,225	3,288	5,073	3,898	3,898	-	-	-	-	4,185	-	-	-	3,750	-	-	-	7,935
009124 Miscellaneous	-	-	1,242	650	3,989	-	-	-	-	-	-	-	-	-	-	-	-	-
009125 Donated Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009244-198 Consulting Fees	-	-	27,160	1,299	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total General	3,231	4,386	35,454	7,677	9,588	105	106	89	78	4,288	78	142	116	3,833	108	93	96	9,135

Niagara Peninsula Conservation Foundation
2020 - Budget

01-Sep-20

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 BUDGET												2020 BUDGET
						January	February	March	April	May	June	July	August	September	October	November	December	
193 Travel & Allowances																		
009130 Meeting Expenses	-	149	62	183	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009133 Staff Travel and Expenses	373	868	1,366	4,187	21	-	-	-	-	-	-	-	90	150	-	-	79	-
Total Travel & Allowances	373	1,017	1,428	4,370	21	-	-	-	-	-	-	-	90	150	-	-	79	-
194 Special Programs																		
009140 Advertising/Marketing	3,011	911	3,388	1,116	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009142 Donor Recognition	-	2,104	2,892	69	150	-	-	-	-	-	-	-	-	-	-	-	-	-
009143 Printing/Graphics/Photo	-	3,029	226	733	245	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Special Programs	3,011	6,043	6,506	1,918	395	-	-	-	-	-	-	-	-	-	-	-	-	-
197 & 199 Special Events/Programs																		
009180 Education Bursary	-	-	500	500	7,500	-	-	-	-	-	-	-	-	7,500	-	-	-	-
009181 Thanks Giving Festival	314	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009182 Donor Recognition	-	2,790	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009183 Memorial Programs	156	338	-	-	-	1,500	-	-	-	-	-	-	3,500	-	7,000	-	-	-
009317 CA Capital Projects	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009320 Envirothon	-	1,500	-	-	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-
009321 Children's Water Festival	-	9,000	9,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009184 Miscellaneous	25,035	373	1,755	229	704	-	-	-	-	-	-	-	-	-	-	-	-	-
009186 Bass Pro BBQ	-	292	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009324 Binbrook Accessible Walkway	-	-	22,750	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009325 Balls Falls Projects	-	-	5,000	1,800	-	-	-	-	-	-	-	-	-	1,200	-	-	-	-
009326 St. John's Capital Project	-	-	32,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009327 Aerial Deer Surveys	-	-	-	11,038	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Special Events/Programs	125,505	17,293	71,005	13,567	10,204	1,500	-	-	-	-	-	-	3,500	8,700	7,000	-	-	-
190 Special Events																		
009175 Elimination Draw	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009176 Golf Tournament	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009177 Wild Game Dinner	-	4,744	15,510	10,220	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009178 Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Special Events	-	4,744	15,510	10,220	-	-	-	-	-	-	-	-	-	-	-	-	-	-
196 Break Open Lotteries																		
009160 Retail Commissions	133	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009161 Smithville	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009162 Niagara Falls	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009163 Welland	3,243	3,635	6,222	3,076	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009164 Niagara-On-The-Lake	5,247	4,997	2,378	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009165 Fort Erie	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009166 Pelham	1,643	1,709	1,508	(12)	258	-	-	-	-	-	-	-	-	-	-	-	-	-
009167 Caledonia	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009168 Wainfleet	3,699	1,375	3,281	101	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009169 Port Colborne	4,454	3,610	1,618	412	1,123	-	-	205	-	-	-	205	-	-	-	-	-	411
009171 Lincoln	2,474	2,046	2,541	1,512	2,111	-	-	133	-	-	-	-	-	-	-	-	-	133
009170 Other	-	-	500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
009173 Regional Subsidy Children's Program	-	-	2,631	7,249	8,427	-	-	-	-	-	-	-	-	-	-	-	-	-
009174 Comfort Maple Pen	-	-	5,372	3,169	1,259	-	-	-	-	-	-	-	-	1,000	480	-	-	1,480
009175 Nevada Grant Program	-	-	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Break Open Lotteries	20,892	17,372	28,051	15,506	13,178	-	-	338	-	-	-	205	1,000	480	-	-	-	2,023
Total Expenditures	189,623	136,999	217,463	108,686	38,810	1,605	106	427	78	4,288	78	142	4,165	14,568	8,296	880	804	35,440
Surplus/(Deficit)	23,213	(6,148)	(10,390)	(27,517)	1,208	697	86	(9,373)	(27)	(4,236)	13,735	1,269	480	(13,852)	254	1,470	(504)	(10,004)

NPCA Update to NPCF Board

AUGUST 31, 2020

PREPARED BY:

ADAM CHRISTIE, DIRECTOR, OPERATIONS AND STRATEGIC INITIATIVES

ALICIA POWELL, MANAGER, CONSERVATION AREA SERVICES



Ball's Falls Gallery Project Update

- On July 15, two leading proponents presented their application, proposal and preliminary design to the project review panel
- One successful candidate was selected by the panel, however due to concerns over funding of other capital projects, the project was not awarded immediately
- The following slides provide an overview of the successful proponent's vision and workplan for the Gallery Upgrade



Proponent Vision and Workplan

Nine Themes

**Geological History
Niagara
Escarpment**



**Twenty Mile
Creek Watershed**



**Carolinian Forest
Diversity**



**Birds of Niagara
Identification**



**Indigenous
History**



**Early Settler
History**



**Climate Change in
Niagara**



Nature is Health



**The NPCA and
Ball's Falls Today**





Proponent Vision and Workplan

Geological History
Niagara
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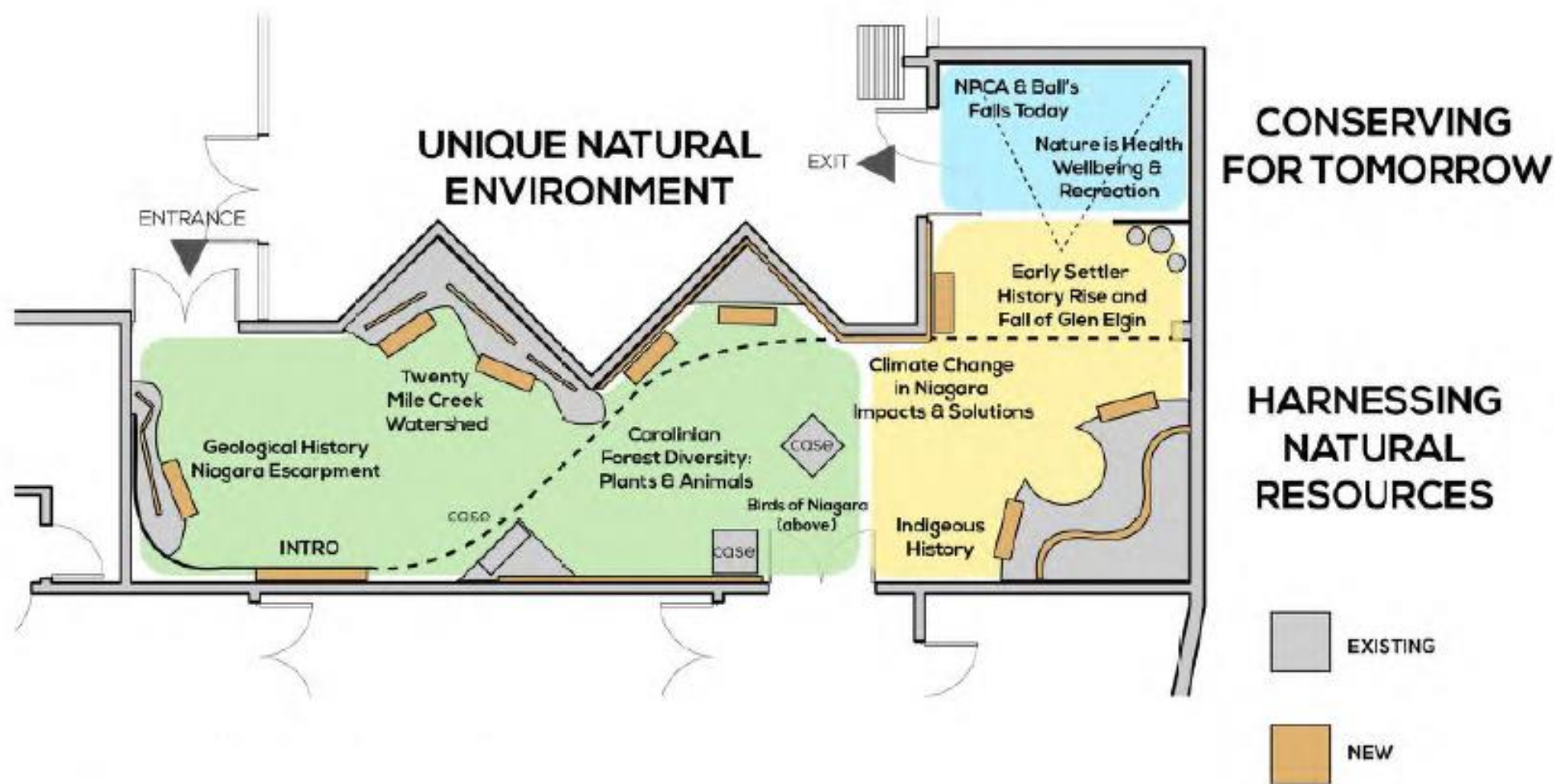
Interpretive Plan Sample

Zone	Key Zone Message	Exhibit Themes	Exhibit Content	Potential Resources and Artifacts	Interactives
Unique Natural Environment	The Niagara Escarpment's unique structure and varied micro-climates make it one of the most diverse natural features in Ontario.	Geological History: The Niagara Escarpment	<ul style="list-style-type: none"> Niagara Escarpment formed as a result of erosion beginning over 2.5 million years ago. Over millions of years material from sea life became compressed into horizontal layers of sedimentary rocks. 	<ul style="list-style-type: none"> Geological Profile of Ball's Falls Diagram Fossils and Illustrations Rock Strata Drill Samples 	<ul style="list-style-type: none"> Touchable Artifacts Paper Tracing Faux Rockscape
		Twenty Mile Creek Watershed	<ul style="list-style-type: none"> Twenty Mile Creek Watershed (~50kms) consists of wide variety of habitat types – forests wetland marsh, river, prairie, meadows, ponds. 	<ul style="list-style-type: none"> Maps illustrating flood events between January and April 	<ul style="list-style-type: none"> Encliscape Water Interactive
		Carolinian Forest Diversity	<ul style="list-style-type: none"> Deciduous Carolinian Forest Region extends from Toronto to Grand Bend and into the U.S. These forests are 1% of the land mass, but support a greater diversity of species than any other ecosystem in Canada. 	<ul style="list-style-type: none"> Cross-section of the Forest 	<ul style="list-style-type: none"> Fertile Soil and Decomposition
		Birds of Niagara	<ul style="list-style-type: none"> Niagara Peninsula supports a wide variety of plant & animal life – 300 species of birds, 55 species of mammals, 36 species of reptiles and amphibians. 	<ul style="list-style-type: none"> Plant and animal specimens (e.g. snake taxidermy) Migration and Track Patterns 	<ul style="list-style-type: none"> Birds of Niagara Identification Who Said That? (audio interactive) Magnifying Glass
Harnessing Natural Resources	Beginning 10,000 years ago, humans have harnessed this fresh water source and abundance of plants and animals for nourishment and production of goods.	Indigenous History	<ul style="list-style-type: none"> Human activity along Twenty Mile Creek dates back to 10,000 years. Ball's Falls was the site of hunting and fishing. Cultivation of plants such as corn, beans and squash encouraged settlement by the Anishinaabe and Haudenosaunee Peoples. 	<ul style="list-style-type: none"> Clay Pipes Crawford Knoll and Meadowood Points (Bone Tools) Illustrations of Indigenous Habitation Archaeological Findings 	<ul style="list-style-type: none"> Explore the Indigenous Way of Life Hunting and Fishing Technology/Tools Transportation
		Early Settler History: The Rise and Fall of Glen Elgin	<ul style="list-style-type: none"> Brother's George and John Ball settled in Twenty Mile Creek in 1807. Through the establishment of the grist, wooden and sawmills, the village of Glen Elgin was a thriving industrial town in the mid-1800s. 	<ul style="list-style-type: none"> Timelise Photo Artifacts of Saw, Grist, and Wooden Mills and Farms Archival Records and Documents Audio Recordings Tools and Goods Scaled Model of a Mill 	<ul style="list-style-type: none"> Discover local plants and trees used for manufacturing Dress-up and Role-play
Conserving for Tomorrow	Urban development and population growth have impacted the region's natural vitality.	Climate Change in Niagara: Impacts and Solutions	<ul style="list-style-type: none"> Niagara Ecosystem is home to 50 percent of Canada's rare and endangered species, 40 percent of Ontario's rare plants, and some of the oldest trees in eastern N. America. The work of the NPCA is one part of the solution to ensure the preservation of this vital resource. 	<ul style="list-style-type: none"> Photographic evidence of Pollution, Erosion, and Habitat Loss Historic climate statistics Water Quality Data & Historical Mapping 	<ul style="list-style-type: none"> Logging and Erosion Interactive Fight Climate Change in Your Home Challenge
		NPCA and Ball's Falls Today	<ul style="list-style-type: none"> Established in 1958, the NPCA serves a population base of ~300,000 across 2,424 sq. km. 	<ul style="list-style-type: none"> Map of Trails and Historic Village at Ball's Falls Photos of Thanksgiving Festival, Weddings, School Field Trips, and Camps 	<ul style="list-style-type: none"> What did you do at Ball's Falls today? Personal Testimonies
		Nature is Health/Well-being and Recreation	<ul style="list-style-type: none"> Twenty Mile Creek offers majestic, breathtaking as it plummets over both the upper and lower falls. 	<ul style="list-style-type: none"> Map of Trails Photos of recreation at Ball's Falls 	<ul style="list-style-type: none"> Scavenger Hunt – Find and "collect" (that is, photograph) the rare plants and species at Ball's Falls

Exhibit Themes	Exhibit Content
Geological History: The Niagara Escarpment	<ul style="list-style-type: none"> Niagara Escarpment formed as a result of erosion beginning over 2.5 million years ago. Over millions of years material from sea life became compressed into horizontal layers of sedimentary rocks.
Twenty Mile Creek Watershed	<ul style="list-style-type: none"> Twenty Mile Creek Watershed (~50kms) consists of wide variety of habitat types – forests wetland marsh, river, prairie, meadows, ponds.
Carolinian Forest Diversity	<ul style="list-style-type: none"> Deciduous Carolinian Forest Region extends from Toronto to Grand Bend and into the U.S. These forests are 1% of the land mass, but support a greater diversity of species than any other ecosystem in Canada.
Birds of Niagara	<ul style="list-style-type: none"> Niagara Peninsula supports a wide variety of plant & animal life – 300 species of birds, 55 species of mammals, 36 species of reptiles and amphibians.



Proposed Plan





Proponent Vision and Workplan

Graphic Approach: Family of Panels



Font Family: Brix Slab



Rendering



Rendering





Ball's Falls Gallery Project Update

- In August 2020, due to health and safety concerns regarding Ball's Falls Septic, funding for the Gallery project was reallocated towards the septic upgrade, leaving \$8,000 from a previous Enbridge donation available for the Gallery project
- Considering some funding remained for the Gallery, and a possibility of support from the NPCF, staff reviewed the successful proposal for opportunities to approach the project in stages



Ball's Falls Gallery Project Update

- The successful proponent had presented a sound project management plan and detailed budget, allowing for the Gallery project to be budgeted and delivered in phases
- Phase 1 of the Gallery project includes:
 - Design services
 - Research exhibit information
 - Survey gallery space
 - Review of current exhibit and reusable features
 - Stakeholder engagement
 - Associated administrative costs
- Phase 1 is budgeted by the proponent at \$25,000 (plus HST)
- Phase 1 is timed at 5 months



Proposed Budget Breakdown

Services	Cost
Design	\$25,000
Translation	\$2,000
Inforails and bilingual graphics	\$35,000
Interactives	\$15,000
Installation	\$15,000
Administration	\$7,500
Total	\$99,500

Proposed Schedule

TASKS	2020						2021					
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
1. Project Initiation		*M										
Research, review material												
Survey space												
Assess existing exhibits for re-use/ adaption												
2. 25% Completion												
Engagement with local Indigenous peoples, historians, partners & NPCA project team												
3. Working Design Concept Presentation to senior management team												
Engagement meeting local Indigenous peoples, partners, historians, NPCA project team												
4. 75% Completion												
Engagement meeting local Indigenous peoples, partners, historians, NPCA project team												
5. Final design presentation to NPCA management team												
6. Shop Drawings												
7. Fabrication												
Graphic Production												
Client Shop Progress Visit												
8. Installation												
Shipment												
Installation												
Testing & Commissioning												
Opening												

- D Deliverable
- P Presentation
- R Review
- M Meeting
- W Workshop
- E Engagement
- * Key Project Milestone



Ball's Falls Gallery Project Update

- As of August 28, 2020 the successful proponent has indicated their interest and ability to complete the Gallery Upgrade in Phases
- Currently a total of \$8,000 is available to the NPCA for Phase 1
- The following slides potential NPCF funds that could be allocated to this project



Funding

Available NPCA Capital Project Funding for Ball's Falls Projects

Enbridge Donation

(\$ 8,000.00)

(\$ 8,000.00)



Funding

Available NPCF Nevada Funding for Ball's Falls Projects

Vineland	(\$15,837.98)
Wild Game Dinner Proceeds	(\$ 3,318.00)
AGCO Interest	(\$ 2,593.95)
<hr/>	
	(\$21,499.93)



Funding

TOTAL Potential Funding for Ball's Falls Projects

NPCA	(\$ 8,000.00)
NPCF Nevada Funds	(\$21,499.93)
<hr/>	
	(\$29,499.93)



NPCA Staff Recommendations

NPCA Staff recommend that the NPCF deploy Nevada Funding for Vineland (Lincoln), Wild Game Dinner Proceeds and AGCO Interest towards Phase 1 of the Ball's Falls Gallery Update Project to a total of \$21,499.93.



Additional Sites for NPCF Nevada Funding

Welland

(\$21,929.96)

- E.C. Brown Conservation Area

Niagara-on-the-Lake

(\$14,926.60)

- Two Mile Creek Conservation Area
- Virgil Dams and Reservoir Conservation Area
- Woodend Conservation Area

Port Colborne

(\$13,333.01)

- Mud Lake Conservation Area



Proposed Conservation Area Enhancements

Informational and ecological signage

- NPCA, natural and cultural heritage
- Local and observable ecology
- Connectivity signage
- Wayfinding, pathfinding

Trail enhancements

- Trail leveling, laneways
- Trailside seating
- Landscaping, trees and shrubs

Green Infrastructure

- Bicycle parking
- Solar recharge stations
- Shade structures, green structures
- Water harvesting



Proposed Conservation Area Enhancements

Accessibility improvements

- Leveling and widening trails
- Graded trail access points
- Boardwalks

Wildlife habitat improvements

- Wildlife viewing platforms
- Restoration of habitat features
- Containment of restored area

Educational Programming Subsidies

- Ball's Falls Nature School (Jan 2021+)
- Ball's Falls Outdoor Adventure Camps
- Class/school education programs and transportation