



— NIAGARA PENINSULA —
CONSERVATION FOUNDATION

BOARD OF DIRECTORS MEETING

FDN-BOD-02-23

April 6, 2023

11:00 a.m.

Hybrid Meeting

250 Thorold Road, Welland

MINUTES

Due to technical difficulties, the meeting was called to order at 11:20 a.m. with Member Cridland serving as chair.

ATTENDANCE

BOARD OF DIRECTORS

Mike Balsom, Director

Donna Cridland, Treasurer

Rob Foster, NPCA Chair (departed 12:00 p.m.)

Barbara Greenwood, Vice-Chair (attended 11:30 a.m.)

Diana Huson, Director

NPCA

Chandra Sharma, CAO

Grant Bivol, Clerk

Lise Gagnon, Director, Corporate Services, NPCF Assistant Treasurer

Jeff Sinibaldi, Manager, Strategic Business Planning and Public Relations

Adam Christie, Director, Conservation Areas

ABSENT (WITH REGRETS)

Tom Insinna, Chair

1. ADOPTION OF AGENDA

1.1 Addition of items

A request was made to add an item to the closed session to discuss a proposed or pending acquisition or disposition of land.

- 1.2 Change in order of items
- 1.3 Motion to approve agenda

Resolution No. BOD-09-23:

Moved by: Diana Huson

Seconded by: Mike Balsom

THAT the agenda for the NPCF Board of Directors' Meeting dated April 6, 2023, **BE APPROVED** with an addition to the closed session to allow discussion of a proposed or pending acquisition or disposition of land.

CARRIED

2. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest during this meeting.

3. APPROVAL OF FOUNDATION MINUTES

- 3.1 Approval of the NPCF Board of Directors Meeting's minutes dated February 2, 2022
- 3.2 Approval of the NPCF Major Giving Campaign Committee Meeting Minutes dated February 2, 2023

Resolution No. BOD-10-23:

Moved by: Mike Balsom

Seconded by: Diana Huson

THAT the following minutes **BE ADOPTED:**

- NPCF Board of Directors Meeting Minutes dated February 2, 2023; and
- NPCF Major Giving Campaign Committee Meeting Minutes dated February 2, 2023.

CARRIED

4. COMMENTS FROM THE CHAIR

No comments were provided.

5. COMMENTS FROM NPCA CHIEF ADMINISTRATIVE OFFICER

CAO Sharma introduced Jeff Sinibaldi, the NPCA's new Manager, Strategic Business Planning and Public Relations. Mr. Sinibaldi addressed the proceedings.

Resolution No. BOD-11-23:

Moved by: Diana Huson

Seconded by: Mike Balsom

THAT the comments of the NPCA Chief Administrative Officer **BE RECEIVED.**

CARRIED

6. CORRESPONDENCE

6.1. Correspondence from the NPCA Appointing Diana Huson to NPCF Board

6.2. Correspondence from the NPCA Appointing Donna Cridland to NPCF Board

Resolution No. BOD-12-23:

Moved by: Mike Balsom

Seconded by: Diana Huson

1. **THAT** the correspondence from the NPCA appointing Donna Cridland and Diana Huson to the NPCF Board **BE RECEIVED**.
2. **AND FURTHER**, having been previously appointed by the NPCF as a citizen Member to the Board, **THAT** Donna Cridland's status **BE HEREBY RE-DESIGNATED** as NPCA representative on the NPCF Board.

CARRIED

7. DEPUTATIONS AND PRESENTATIONS

There were no Deputations or Presentations at this Meeting.

8. ITEMS FOR INFORMATION

There were no Items for Information at this Meeting.

9. DISCUSSION ITEMS

9.1 Board of Director Draft Terms of Reference

Resolution No. BOD-13-23:

Moved by: Mike Balsom

Seconded by: Diana Huson

THAT the Board **APPROVES** that the attached Draft Terms of Reference to be added to the Board Recruitment Package.

CARRIED

9.2 Verbal Discussion on St. John's Pond Opening Event - Adam Christie, Director, Conservation Areas presented. Discussion ensued with respect to the onsite benches, diversifying onsite fundraising initiatives to provide multiple price points and volunteer opportunities.

9.3 Verbal Update on Donations – C.A.O. Sharma spoke about the Comfort Maple pens, recognizing Marv Ens for his contribution in making them and the funds raised through this initiative.

9.4 Verbal Update on Staff Recruitment – C.A.O. Sharma provided a status update on the Development and Donor Relations Officer and sought Board Member involvement in the interview process. Discussion ensued.

10. NEW BUSINESS

Attendees provided verbal updates on the Niagara Community Foundation, outreach on a potential gala fundraiser and the recent presentation to Lincoln Council by A. Christie, NPCA's Director of Conservation Areas.

11. CLOSED SESSION

11.1 Discussion on Identifiable Individual(s) - Board Recruitment

11.2 A Proposed or Pending Acquisition or Disposition of Land

Resolution No. BOD-14-23:

Moved by: Mike Balsom

Seconded by: Diana Huson

THAT the Board **PROCEED** into closed session at 11:56 a.m. for discussion on:

- Identifiable individual(s) in relation to Board Member Recruitment; and
- A proposed or pending acquisition or disposition of land.

CARRIED

Resolution No. BOD-15-23:

Moved by: Diana Huson

Seconded by: Mike Balsom

THAT the Board **RECONVENE** in open session at 12:34 p.m..

CARRIED

Resolution No. BOD-16-23:

Moved by: Diana Huson

Seconded by: Mike Balsom

THAT staff **BE DIRECTED** to proceed as instructed in closed session.

CARRIED

12. ADJOURNMENT

The Chair called the meeting adjourned at 12:35 p.m..