



— NIAGARA PENINSULA —
CONSERVATION FOUNDATION

BOARD OF DIRECTORS MEETING

FND-BOD-03-22

July 7, 2022

11:00 a.m. to 12:30 p.m.

Video Meeting

MINUTES

Vice-Chair Greenwood called the meeting to order at 11:05 a.m. and recognized both Board members and NPCA staff present. Director Cridland provided an Indigenous acknowledgment.

"The Niagara Peninsula watershed is situated within the traditional territory of the Haudenosaunee, Attiwonderonk (Neutral), and the Anishinaabeg, including the Mississaugas of the Credit—many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties (No. 3, 4, and 381) and is within the land protected by the Dish with One Spoon Wampum agreement. Today, the watershed is home to many First Nations, Métis, and Inuit peoples. Through the 2021-2031 Strategic Plan, we re-confirm our commitment to shared stewardship of natural resources and deep appreciation of Indigenous culture and history in the watershed."

ROLL CALL

BOARD OF DIRECTORS

Mike Balsom, Director

Donna Cridland, Treasurer

Barbara Greenwood, Vice-Chair

Diana Huson, Director

REGRETS

Tom Insinna, Chair

Rob Foster, NPCA Chair

NPCA

Adam Christie, Director, Land Operations

Lise Gagnon, Director, Corporate Services, NPCF Assistant Treasurer

Rebecca Hull, Manager, Strategic Business Planning and Public Relations, NPCF Assistant Secretary

Gina Shaule, NPCA Administrative Assistant

Chandra Sharma, CAO

1. ADOPTION OF AGENDA

- 1.1 Addition of items
- 1.2 Change in order of items
- 1.3 Motion to approve agenda

Resolution No. BOD-22-22:

Moved by: D. Cridland

Seconded by: M. Balsom

That the agenda for the NPCF Board of Directors' Meeting FND-BOD-03-22 held July 7, 2022, be approved.

CARRIED

2. DECLARATION OF CONFLICT OF INTEREST

3. APPROVAL OF FOUNDATION MINUTES

- 3.1 Approval of the NPCF Board of Directors Meeting's minutes dated April 7, 2022.

Resolution No. BOD-23-22:

Moved by: M. Balsom

Seconded by: D. Huson

That the minutes for the NPCF Board of Directors' Meeting FND-BOD-02-22 held April 7, 2022, be approved.

CARRIED

4. COMMENTS FROM THE CHAIR

There were no comments from the Chair.

5. COMMENTS FROM NPCA CHIEF ADMINISTRATIVE OFFICER

- 5.1 NPCA Chief Administrative Officer Chandra Sharma updates
 - Elections Policy to apply to all members, which was received by the Governance Committee (permitted and restricted activities and use of resources during an election period)
 - NPCA is undertaking a records retention project

6. CORRESPONDENCE

There is no correspondence to be considered during this meeting.

7. DEPUTATIONS AND PRESENTATIONS

7.1 Draft audited financial statements presented by Root Bissonette Walker LLP

Resolution No. BOD-24-22:

Moved by: M. Balsom
Seconded by: D. Cridland

That the presentation by Root Bissonette Walker LLP to the NPCF Board of Directors be received.

CARRIED

8. COMMITTEE UPDATES

8.1 Conservation Legacy Golf Tournament

Resolution No. BOD-25-22:

Moved by: D. Huson
Seconded by: D. Cridland

That the verbal tournament update provided by Adam Christie, NPCA Director of Land Operations, be received.

CARRIED

9. ITEMS FOR APPROVAL

9.1 Draft audited financial statements

Resolution No. BOD-26-22:

Moved by: D. Cridland
Seconded by: M. Balsom

That the 2021 Audited Financial Statements and audit findings communication be received.

CARRIED

Resolution No. BOD-27-22:

Moved by: M. Balsom
Seconded by: D. Huson

That the 2021 Audited Financial Statements and audit findings communication be APPROVED and include the Chair's signature.

CARRIED

9.2 Fundraising strategy

Resolution No. BOD-28-22:

Moved by: M. Balsom
Seconded by: D. Cridland

That the draft case statement and key interviews for the NPCF fundraising strategy be received and approved.

CARRIED

9.3 NPCF draft 2022 workplan

Resolution No. BOD-29-22:

Moved by: D. Huson
Seconded by: D. Cridland

That the draft 2022 workplan be received and approved.

CARRIED

10. ITEMS FOR INFORMATION

10.1 Draft Annual Report 2021

Resolution No. BOD-30-22:

Moved by: M. Balsom
Seconded by: D. Cridland

That the update on the 2021 Annual Report provided by Rebecca Hull, Manager of Strategic Business Planning and NPCF Assistant Secretary, be received.

CARRIED

10.2 Draft NPCA Land Securement Strategy (attached)

Resolution No. BOD-31-22:

Moved by: D. Huson
Seconded by: M. Balsom

That the draft NPCA Land Securement Strategy 2022-2032 be received for input.

CARRIED

10.3 Foundation financial reporting (May/June attached)

Resolution No. BOD-32-22:

Moved by: M. Balsom
Seconded by: D. Huson

That the update on the finances and 2022 budget provided by Lise Gagnon, NPCA Director, and NPCF Assistant Treasurer, be received and approved.

CARRIED

11. NEW BUSINESS

None.

12. CLOSED SESSION

None.

13. ADJOURNMENT

Resolution No. BOD-33-22:

Moved by: D. Cridland

Seconded by: M. Balsom

That the FND-BOD-03-22 meeting held July 7, 2022, be adjourned at 12:34 and further that the Board reconvenes at the Chair's call.

CARRIED