



— NIAGARA PENINSULA —
CONSERVATION FOUNDATION

MINUTES

FDN-BOD-01-24

Date | Time 03/07/2024, 11 a.m. | **Hybrid**

Roll Call and Declaration of Quorum

BOARD OF DIRECTORS

Diana Huson, NPCF Chair
Mike Balsom
Barbara Greenwood, NPCF Vice Chair
Brett Harrington
Doug Wilson

REGRETS

Rob Foster, Ex-Officio
Tom Insinna
John Metcalfe, Ex- Officio
Donna Cridland

OTHERS

Chandra Sharma, NPCA Chief Administrative Officer
Lise Gagnon, NPCF Assistant Treasurer
Sharon Pfeifer, NPCF Development and Investor Relations Officer
Gina Shaule, NPCA Administrative Assistant

Chair Huson called the meeting to order at 11:03 a.m.

1. Approval of the Agenda

- 1.1 Addition of items- New Business: Next meeting to be virtual
- 1.2 Change in order of items
- 1.3 Motion to approve agenda

Resolution No. BOD-01-24:

Moved by: Barbara Greenwood
Seconded by: Doug Wilson

THAT the agenda for the NPCF Meeting FDN-BOD-01-24 held March 7, 2024, **BE APPROVED.**

CARRIED

2. Declarations of Conflict of Interest

3. Approval of the Minutes of the last NPCF Board meeting

Resolution No. BOD-02-24:

Moved by: Brett Harrington
Seconded by: Barbara Greenwood

THAT the Minutes of the NPCF Board Meeting FDN-BOD-04-23 held Nov. 2, 2023,
BE APPROVED.

CARRIED

4. Comments from the Chair

Trivia night hosted by Rotary Club of Niagara Falls was attended by board and staff of NPCF; photo-op for \$20,000 donation

5. Comments from NPCA Chief Administrative Officer

- New location – opening date. Members invited to AGM
- Bienenstock Playground – partnership concept brought forward – meeting to be held
- Balls Falls 50th anniversary October 11- 14, 2024 update shared

6. Correspondence

There is no correspondence to be considered during this meeting.

7. Deputations and Presentations -Closed-(11:19 a.m.)

7.1 Eric Baldin, NPCA Manager, Land Planning (verbal; in-camera)

Recommended:

THAT the verbal presentation from Land Planning Manager Eric Baldin **BE RECEIVED.**
CARRIED

8. Financial Reporting

8.1 NPCF Statement of Operations and Funding Balance – 2023 Q4

8.2 NPCF Budget Variance Reporting – 2023 Q4

8.3 2024 Draft Operating Budget

Resolution No. BOD-03-24:

Moved by: Barbara Greenwood

Seconded by: Brett Harrington

THAT the financial update provided by NPCF Assistant Treasurer, Lise Gagnon, for the 4th Quarter of 2023 **BE RECEIVED and APPROVED;**

AND THAT the 2024 Draft Operating Budget **BE RECEIVED and APPROVED.**

CARRIED

9. Policy Review and/or Ratification

9.1 Donor Recognition Policy

9.2 NPCF Fundraising and Gift Acceptance Policy

9.3 Fundraising Campaign Committee Terms of Reference

Resolution No. BOD-04-24:

Moved by: Doug Wilson

Seconded by: Mike Balsom

THAT the NPCF Donor Recognition Policy, approved by the Executive Committee on Feb. 8, 2024, **BE RATIFIED;**

AND THAT the updated NPCF Fundraising and Gift Acceptance Policy, approved at the Nov. 2, 2023 Board meeting, **BE RATIFIED.**

AND THAT the Terms of Reference for the Fundraising Campaign Committee **BE RECEIVED and APPROVED.**

CARRIED

10. Committee Updates (verbal)

10.1 Fundraising Campaign Committee

- (1) Collateral materials on website; NPCF branding change
- (2) Earth Day promotions - outline
- (3) Legacy program(deferred due to time constraints)

10.2 Executive Committee (meeting held Feb. 8, 2024)

- (1) Directors Challenge – outline for 2024 to be presented at next meeting
- (2) Education Bursary – Awards Committee established.

Resolution No. BOD-05-24:

Moved by: Barbara Greenwood

Seconded by: Brett Harrington

THAT the verbal updates from the Fundraising Campaign Committee and the Executive Committee **BE RECEIVED.**

CARRIED

11. New Business

- 11.1 Will Power – consider application as charity partner (deferred)
- 11.2 Funding proposal – Osprey nest-cam: declined, outside of mandate

12. Adjournment

Recommended:

THAT the March 7, 2024, meeting of the Niagara Peninsula Conservation Foundation Board **BE ADJOURNED** at 1:28 p.m. and **FURTHER THAT** the Board **RECONVENE** for the NPCF Annual General Meeting on May 30, 2024, or at the Chair's call.