



— NIAGARA PENINSULA —
CONSERVATION FOUNDATION

BOARD OF DIRECTORS MEETING

FND–BOD-05-21

August 12, 2021

10:00 a.m. to 12:00 p.m.

Video Meeting

In accordance with Ontario Regulation 107/20
made under
The Emergency Management and Civil Protection Act

MINUTES

The Chair welcomed the Board to the 5th Meeting of the Niagara Peninsula Conservation Foundation and call the meeting to order at 10:01 a.m. Chair Insinna sent a particular welcome to Mike Balsom – the newest Board member who was formally appointed later in the meeting. The Chair commenced the meeting with an Indigenous Land Acknowledgement.

“The Niagara Peninsula Watershed is located on the traditional territory of indigenous peoples dating back countless of generations. We want to show our respect for their contributions and recognize their role in treaty-making in what is now Ontario.”

ROLL CALL

Board of Directors:

Donna Cridland
Mickey DiFrusco
Robert Foster, Treasurer
Tom Insinna, Chair
Mary Sergenese
Gayle Wood, Vice Chair/Secretary
Mike Balsom

NPCA/NPCF Staff

Chandra Sharma NPCA CAO/Secretary-Treasurer
Lise Gagnon, NPCA Director, Corporate Services, NPCF Assistant Treasurer
Andrea Crosby-DiCenso, NPCF Executive Coordinator

GUEST

Brenda Johnson, NPCA Chair (arrived at meeting at 11:06 a.m. due to a conflict with another meeting)

1. ADOPTION OF AGENDA

1.1 Addition of Items

Member DiFruscio requested to make an announcement that he thought would be relevant to the Niagara Peninsula Conservation Authority. The Chair suggested his announcement be made under Agenda Item 5.

1.2 Change in Order of Items

There were no changes to the agenda order.

1.3 Motion to approve Agenda

Moved by: Gayle Wood
Seconded by: Mary Sergenese

Resolution BOD-37-21:

That the Agenda for the NPCF Board of Directors' Meeting held August 12, 2021 be approved as printed.

CARRIED

2. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

3. APPROVAL OF FOUNDATION MINUTES

3.1 Minutes of the NPCF Board of Directors Meeting dated June 10, 2021

Moved by: Rob Foster
Seconded by: Donna Cridland

Resolution BOD-38-21:

That the minutes of the NPCF Board of Directors meeting held June 10, 2021 be approved as printed.

CARRIED

4. COMMENTS FROM THE CHAIR

The Chair made several announcements. He welcomed Mike Balsom and indicated that the Foundation is fortunate to have Mike's extensive experience in education, broadcasting, and community involvement.

He indicated that this meeting was Mary Sergenese's last with the Foundation. Mary has been instrumental with The Holiday Trail event in December 2021, the Capital Campaign for The Gallery at Ball's Falls, several Foundation data bases, mentoring Andrea, and many other behind the scenes' projects. The Chair sincerely thanked Mary for her support, dedication, and participation over the last year. The Foundation is in a better place because of Mary.

The Chair announced that the Executive Coordinator, Andrea Crosby-DiCenso has accepted a new position with a Niagara Charity. The details of this position were announced in Closed Session. He thanked Andrea for her dedication and passion to the Foundation over several years.

The Chair further indicated that the recruitment of new Board Members would be essential to keep the Foundation's good momentum going.

5. COMMENTS FROM THE NPCA CHIEF ADMINISTRATIVE OFFICER

Chief Administrative Officer/Secretary-Treasurer, Chandra Sharma announced that the Conservation Authority had received \$61,500 from the Ministry of Heritage, Culture, Tourism and Sport for The Holiday Trail Project at Ball's Fall Conservation Area. The Foundation is a partner in this project.

CAO Sharma announced that the Authority's Strategic Plan was nearing completion. An Information Session is scheduled for August 19, 2021 at 6:30 p.m. and the Executive Coordinator was provided with details regarding this. CAO Sharma indicated the importance of receiving the Foundation's input into this important process.

The CAO advised that the Authority's Manager, Communications and Public Relations was on maternity leave due to the birth of her son on July 30th. She was assessing how the Authority will move forward with the Manager's absence and continue to assist the Foundation.

6. CORRESPONDENCE

6.1 Letter of Thanks from G. Yockell

The Executive Coordinator reviewed a letter of thanks from the Rt. Hon. John Turner Water and Environmental Leadership award recipient, Gina Yockell.

Moved by: Mary Sergenese
Seconded by: Donna Cridland

Resolution BOD-39-21:

That the correspondence from Rt. Hon. John Turner Water and Environmental Leadership award winner, Gina Yockell, listed in the FDN-BOD-05-21 meeting agenda, be received.

CARRIED

6.2 2020 Fund Statement from the Niagara Community Foundation

The Executive Coordinator indicated that a letter was received from Niagara Community Foundation Executive Director, Bryan Rose, providing an updated fund statement.

Moved by: Rob Foster
Seconded by: Gayle Wood

Resolution BOD-40-21:

That the correspondence from Niagara Community Foundation Executive Director, Bryan Rose, listed in the FDN-BOD-05-21 meeting agenda be received.

CARRIED

6.3 Letter from the Art and Val Fleming Fund at the Niagara Community Foundation

The Executive Coordinator indicated that a letter was received from Niagara Community Foundation Executive Director, Bryan Rose acknowledging a cheque donation to the Foundation from the Art and Val Fleming fund in the amount of \$3,838.44.

Moved by: Donna Cridland
Seconded by: Mary Sergenese

Resolution BOD-41-21:

That the correspondence from Niagara Community Foundation Executive Director, Bryan Rose, listed in the FDN-BOD-05-21 meeting agenda be received; and

Further, that a letter of thanks be sent to the Art and Val Fleming Fund Executive Director.

CARRIED

6.4 Letter from the Office of the Niagara Regional Chair

The Executive Coordinator indicated that a letter was received from the Assistant to the Niagara Regional Chair acknowledging the Niagara Peninsula Conservation Foundation as a charity of choice and recipient of a donation in the amount of \$10,000.00 from funds raised at the 2021 Niagara Regional Chair's Charity Golf Tournament. Chair Insinna indicated that he would be personally thanking Chair Bradley for the Region's support.

Moved by: Rob Foster
Seconded by: Donna Cridland

Resolution BOD-42-21:

That the correspondence from the Office of the Niagara Regional Chair listed in the FDN-BOD-05-21 meeting agenda be received; and

Further that the Foundation Chair send a letter of thanks to the Niagara Regional Chair regarding the Charity Golf donation.

CARRIED

7. DEPUTATIONS AND PRESENTATIONS

There were no deputations or presentations scheduled for this meeting.

8. COMMITTEE PRESENTATIONS

8.1 The Gallery at Ball's Falls Centre for Conservation Capital Campaign

Campaign Chair, Rob Foster and Andrea Crosby-DiCenso, Executive Coordinator provided the Board with a verbal update on the Capital Campaign which will re-assume in the Fall.

Moved by: Gayle Wood
Seconded by: Mary Sergenese

Resolution BOD-43-21:

That the verbal Campaign update provided by Campaign Chair, Rob Foster, and Andrea Crosby-DiCenso be received.

CARRIED

9. ITEMS FOR APPROVAL

9.1 Mike Balsom Appointment to the Foundation Board of Directors

Mr. Balsom's resume was previously circulated to the board members. On the advice of Chair Insinna and Member Sergenese, Mr. Balsom was recommended for appointment to the Foundation's Board of Directors.

Moved by: Mary Sergenese
Seconded by: Rob Foster

Resolution BOD-44-21:

That Mr. Mike Balsom be appointed to the Foundation's Board of Directors effective August 12, 2021 to the annual meeting in 2023.

CARRIED

9.2 Conservation Education Bursary Donation Report

NPCF Executive Coordinator Andrea Crosby-DiCenso reviewed the Conservation Education Bursary Fund Program. The approved Education Bursary Committee (T. Insinna, M. Sergenese, A. Powell and A. Crosby-DiCenso) recommended Board approval of the disbursement of (15) \$1,000.00 bursary awards to support 15 students as selected by the

Committee. As the bursary had not been awarded in several years, it was recommended that all eligible applicants receive an award in 2021.

The current fund balance is \$91,826 and the Foundation's policy states that the fund must go no lower than the original investment amount of \$35,000. After the recommended deduction, the fund will retain a balance of around \$76,000.

It was clarified that the bursary applies to the entire watershed and that the Terms of Reference should reflect that.

Moved by: Mary Sergenese
Seconded by: Donna Cridland

Resolution BOD-45-21:

That the Board of Directors approve the disbursement of (15) \$1,000.00 bursaries for a total amount of \$15,000.00 from the TD Mutual Fund Investment - Endowment Fund.

CARRIED

10. ITEMS FOR INFORMATION

10.1 Q1 and Q2 Financial Report

NPCA Director, Corporate Services/NPCF Assistant Treasurer, Lise Gagnon, presented the Q2 Financial reporting. The Q1 financial report was previously circulated to the Board.

Moved by: Rob Foster
Seconded by: Donna Cridland

Resolution BOD-46-21:

That the Foundation's Q1 and Q2 financial reports prepared by NPCA Director, Corporate Services and Foundation Assistant Treasurer, Lise Gagnon, be received for information.

CARRIED

10.2 Executive Coordinator's Report

NPCF Executive Coordinator, Andrea Crosby-DiCenso presented her Second Quarter Report of activities and accomplishments.

Member Balsom requested a change in the report to correctly reflect the name of the Region of Niagara.

Moved by: Gayle Wood
Seconded by: Mary Sergenese

Resolution BOD-47-BOD:

That the Executive Coordinator's Report dated August 12, 2021 be received for information.

CARRIED

11. NEW BUSINESS

There was no new business introduced at the meeting.

12. CLOSED SESSION

Moved by: Mike Balsom
Seconded by: Mary Sergenese

Resolution BOD-48-21:

That the NPCF Board move into Closed Session at 11:10 a.m. for the purpose of:

12.1 considering matters pertaining to identifiable individuals.

CARRIED

The Authority Chair and staff departed from the meeting.

Moved by: Gayle Wood
Seconded by: Mike Balsom

Resolution BOD-49-21:

That the Board of Directors reconvene in Open Session at 11:23 a.m. and report progress.

CARRIED

Moved by: Donna Cridland
Seconded by: Mary Sergenese

Resolution BOD-50-21:

THAT the direction provided in Closed Session Meeting dated August 12, 2021 be approved.

CARRIED

13. ADJOURNMENT

Before the adjournment Chair Insinna wished both Mary Sergenese and Andrea Crosby-DiCenso well in their new journeys and thanked them again for their service and dedication to the Conservation Foundation.

Moved by: Mary Sergenese

Resolution BOD-51-21:

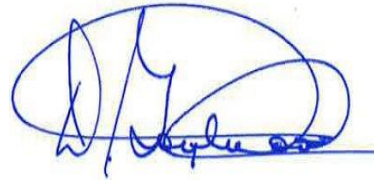
That the FND-BOD-05-21 meeting be adjourned at 11:25 a.m.; and

Further that the Board reconvene at 10:00 a.m. on October 14, 2021 or at the call of the Chair.

CARRIED



**Tom Insinna
Chair**



**D. Gayle Wood
Vice Chair/Secretary**