

NIAGARA PENINSULA CONSERVATION FOUNDATION

**Financial Statements
December 31, 2019**

NIAGARA PENINSULA CONSERVATION FOUNDATION
Financial Statements
Year ended December 31, 2019

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Independent Auditor's Report

To the Directors of Niagara Peninsula Conservation Foundation

Qualified Opinion

We have audited the financial statements of Niagara Peninsula Conservation Foundation, which comprise the statement of financial position as at December 31, 2019, and the statements of operations and fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

Except as noted in the following paragraph, in our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as at December 31, 2019 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Foundation derives revenue from donations and fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Foundation. Therefore, we were not able to determine whether any adjustments might be necessary to donation and fundraising revenue, excess of revenues over expenses, and cash flows from operations for the years ended December 31, 2019 and 2018, current assets as at December 31, 2019 and 2018, and net assets as at January 1 and December 31 for both the 2019 and 2018 years. Our audit opinion on the financial statements for the year ended December 31, 2018 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

Independent Auditor's Report — continued

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- ◆ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ◆ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- ◆ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ◆ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- ◆ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.


Root Bissonnette Walker LLP

Root Bissonnette Walker LLP
Licensed Public Accountants
Fonthill, Ontario
August 13, 2020


NIAGARA PENINSULA CONSERVATION FOUNDATION
Statement of Financial Position
As at December 31, 2019

	2019	2018
ASSETS		
Current assets		
Cash	\$ 129,528	\$ 127,881
Restricted investments - endowment fund	85,242	86,826
Accounts receivable (note 4)	8131	10,173
	<u>\$ 222,901</u>	<u>\$ 224,880</u>
LIABILITIES AND FUND BALANCES		
Current liabilities		
Accounts payable and accrued liabilities	\$ 3,750	\$ 6,937
Fund balances	<u>219 151</u>	<u>217,943</u>
	<u>\$ 222,901</u>	<u>\$ 224,880</u>

On behalf of the Board



 Tom Insinna, Chair



 D. Gayle Wood, Secretary-Treasurer

NIAGARA PENINSULA CONSERVATION FOUNDATION
Statement of Operations and Fund Balances
Year ended December 31, 2019

	Endowment Fund	Externally Restricted Fund	Unrestricted Fund	Total 2019	Total 2018
Revenue					
Donations	\$ 300	\$ -	\$ 10,190	\$ 10,490	\$ 7,916
Fundraising and special events	-	6,268	6,041	12,309	70,718
Interest Income	-	2,060	442	2,502	-
Investment income (loss)	14,717	-	-	14,717	(1,982)
	<u>15,017</u>	<u>8,328</u>	<u>16,673</u>	<u>40,018</u>	<u>76,652</u>
Expenses					
Administration, general and miscellaneous	-	3,492	17,391	20,883	49,797
Fundraising and special events	-	-	10,427	10,427	58,887
Bursaries	7,500	-	-	7,500	-
	<u>7,500</u>	<u>3,492</u>	<u>27,818</u>	<u>38,810</u>	<u>108,684</u>
Excess of revenue over expenses (expenses over revenue)	7,517	4,836	(11,145)	1,208	(32,032)
Fund balance, beginning of year	86,825	65,527	65,591	217,943	249,975
Interfund transfer	(9,100)	16,463	(7,363)	-	-
Fund balance, end of year	<u>\$ 85,242</u>	<u>\$ 86,826</u>	<u>\$ 47,083</u>	<u>\$ 219,151</u>	<u>\$ 217,943</u>

NIAGARA PENINSULA CONSERVATION FOUNDATION

Statement of Cash Flows

Year ended December 31, 2019

	2019	2018
Operating activities		
Excess of revenues over expenses (expenses over revenues)	\$ 1,208	\$ (32,034)
Net change in non-cash working capital items		
Accounts receivable	2,042	41,151
Accounts payable and accrued liabilities	(3,187)	(749)
Due from related party	-	(47,419)
Net change in cash during the year	63	(39,051)
Cash and cash equivalents, beginning of year	<u>214,707</u>	<u>253,758</u>
Cash and cash equivalents, end of year	<u>\$ 214,770</u>	<u>\$ 214,707</u>
Cash and cash equivalents consist of:		
Cash	\$ 129,528	\$ 127,881
Restricted investments - endowment fund	<u>85,242</u>	<u>86,826</u>
	<u>\$ 214,770</u>	<u>\$ 214,707</u>

NIAGARA PENINSULA CONSERVATION FOUNDATION

Notes to Financial Statements

Year ended December 31, 2019

1. Nature of operations

Niagara Peninsula Conservation Foundation is incorporated without share capital under the Ontario Business Corporation Act and assists in the cultivation and advancement of conservation by actively seeking support for conservation projects and programs through fundraising efforts and by serving as the custodian for these donations and gifts. The Foundation is a registered charity and is exempt from tax under Section 149(1)(1) of the Income Tax Act of Canada.

2. Basis of presentation

The Foundation has prepared its financial statements in accordance with Canadian accounting standards for not-for-profit organizations.

3. Summary of significant accounting policies

Fund accounting

The Foundation follows the restricted fund method of accounting for contributions.

The unrestricted fund reports unrestricted donations, fundraising and other unrestricted revenues. The fund also reports general and administrative and fundraising expenses of the Foundation.

The externally restricted fund reports donations and fundraising where the contributor has made specific restrictions for the use of the funds.

The endowment fund reports resources contributed for conservation bursaries. Investment income earned on assets of the endowment fund is reported by the endowment fund as are qualifying expenditures of the fund.

Revenue recognition

Externally restricted contributions are recognized as revenue of the restricted fund in the year the contributions are received.

Unrestricted contributions are recognized as revenue of the unrestricted fund in the year the contributions are received.

Contributions for education bursaries are recognized as revenue of the endowment fund.

Contributions of real property and equipment are recorded at fair market value when received. Contributed materials and services, which would otherwise be paid for by the Foundation, are recorded at fair market value when received.

Investment income on the endowment fund assets is recognized in this fund when earned. Other investment income is recognized as revenue of the unrestricted fund when earned.

Contributed services

Directors, committee members and staff volunteer their time to assist in the Foundation's activities. While these services benefit the Foundation considerably, a reasonable estimate of their amount and fair value cannot be made and, accordingly, these contributed services are not recognized in the financial statements.

Cash and cash equivalents

Cash and cash equivalents include cash and short-term investments in mutual funds for the endowment fund, which are readily convertible into a known amount of cash.

NIAGARA PENINSULA CONSERVATION FOUNDATION

Notes to Financial Statements

Year ended December 31, 2019

3. Summary of significant accounting policies — continued

Accounting estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reported period. These estimates are reviewed periodically and are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Significant estimates and assumptions are used when accounting for items such as revenue recognition, contingent liabilities and allowances for doubtful accounts.

4. Accounts receivable

	<u>2019</u>	<u>2018</u>
Fundraising	\$ 4,041	\$ -
HST receivable	1,590	5,173
Due from Niagara Peninsula Conservation Authority	<u>2,500</u>	<u>5,000</u>
	<u>\$ 8,131</u>	<u>\$ 10,173</u>

5. Related party transactions

Niagara Peninsula Conservation Foundation (NPCF) is related to the Niagara Peninsula Conservation Authority (NPCA) by virtue of common management.

Transactions are in the normal course of operations and have been measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

	<u>2019</u>	<u>2018</u>
Revenue		
Fundraising and special events	\$ 1,000	\$ 6,210
Expenses		
Administration, general and miscellaneous (part-time staffing)	\$ 5,424	\$ 36,175

NIAGARA PENINSULA CONSERVATION FOUNDATION

Notes to Financial Statements

Year ended December 31, 2019

6. Financial instruments risks and uncertainties

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The required disclosures provide information that assists users of financial statements in assessing the extent of risk related to financial instruments.

Market risk

Market risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether the factors are specific to the instrument or all instruments traded in the market. The Foundation is exposed to market risk on their restricted investments.

It is management's opinion that the Foundation is not exposed to significant credit, currency, interest rate, or liquidity risks.

7. Subsequent event

In March 2020, the World Health Organization declared the outbreak of a novel coronavirus (COVID-19) as a global pandemic, which continues to spread in Canada and around the world. The Foundation is closely monitoring the situation and operations have temporarily halted. The overall effect of these events on the Foundation and its operations is too uncertain to be estimated at this time. The impacts will be accounted for when they are known and may be assessed.

8. Comparative figures

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.